



BY-LAWS OF THE REGIONS OF THE AFRICAN DIVISION (AD)

Discussed in the meeting of the Executive Committee of IAHR-AD in February 1992 and approved by Council on April 12, 1992.

1. Preamble

The present By-Laws of the IAHR-AD regions shall uniformly govern the conduct of the four regional Subdivisions formed under the auspices of the International Association for Hydraulic Research. These By-Laws are adopted in accordance with the IAHR Constitution and By-Laws. In these By-Laws, unless mentioned otherwise, the word Division stands for the AD, while the word Region stands for any of the four regions of the AD.

2. Name and address

These By-Laws will apply to the Southern Region of AD (AD-SR), which comprises the following countries Angola, Botswana, Lesotho, Madagascar, Malawi, Mauritius, Mozambique, Namibia, South Africa, Zambia, Zimbabwe, (hereinafter referred to as Region) and functions under the African Division (hereinafter referred to as the Division).

The Secretariat of the Region, which functions as its postal address, is established under the sponsorship of an educational and/or research institution in the region. The sponsor assumes all financial responsibilities for providing the Secretarial services.

The location of the Secretariat of the region shall be selected by the region Committee subject to approval of the Division Executive Committee. A proposal expressing the extent of the financial responsibilities and services to be provided by an institution wishing to sponsor the Secretariat must be considered by the region Committee prior to being considered as a new location for the Secretariat. The Secretariat of the Region is located at c/o Stand 681 Kurricane Way, Lichendale, Mandara, P.O. Box Greendale, Harara, Zimbabwe

3. Aim

3.1 The aim of the Region is:

- a) to promote the science and practice of hydraulics and its application in its subject area;
- b) to effectively contribute to the solution of global problems in its subject area;
- c) to provide a forum of exchange of information among and between researchers and practitioners in its subject area;
- d) to keep its members abreast of their field and alerted to future challenges and opportunities by examining on a continuing basis, the present and likely future directions of its subject area;
- e) to enlarge the IAHR membership.

3.2 The Region seeks to accomplish its objectives by:

- a) organisation and conduct of specialty conferences, seminars and workshops and/or undertake the responsibility for technical sessions and/or seminars at the IAHR biennial congresses, on the recommendation of the Division and subject to formal approval of the IAHR council;
- b) publication of monographs, proceedings of specialty conferences, seminars/workshops, research reports and state-of-the-art papers in the Journal of Hydraulic Research;
- c) contribution to the IAHR Bulletin;
- d) organisation and conduct of continuing education activities approved by AD, in co-operation with the IAHR Council Task Force on Continuing Education;
- e) co-operation and co-ordination with other regions and with organisations outside IAHR subject to formal approval from the Division executive committee;
- f) such other activities as may legitimately be adopted for the furtherance of the objectives of the region;
- g) membership drive activities in co-ordination with the Division or the IAHR Secretariat.

For the realisation of its objectives the Region may create ad hoc working groups. The working groups conduct

specific undertakings or studies of limited duration. Proposals for working groups shall be notified in advance to the Division Executive Committee to ensure that there is no conflict with current or planned activities.

4. Membership

4.1 All IAHR members residing in the region are as a matter of course members of the Region and enjoy the facilities created by the Region.

4.2 Engineers and scientists in the region being members of professional unions, societies or associations acknowledged by IAHR Council, and interested in the development of water resources in the region, and not taking up IAHR membership should be urged to collectively organise for associate membership of IAHR.

4.3 IAHR members of outstanding merit to the region may be awarded honorary membership of the Division by the Division executive committee. Not more than two honorary members may be elected at each biennial business meeting of the committee.

5. Financial resources

The financial resources of the Region consist of:

- a) registration fees
- b) legacies, donations and grants
- c) other assets.

6. Executive Committee

6.1 The executive direction of the Region shall reside in an Executive Committee for the Region. The Executive Committee shall consist of nine IAHR members, including a chairman and a vice-chairman. The committee may, if they so desire, co-opt two additional members to the Executive Committee.

Every two years at the IAHR-AD biennial regional congress a new committee shall be elected, so that the term of office of each committee member shall be two years. The entire committee shall retire at the day the newly elected committee enters upon its duties. No member shall serve more than three consecutive terms, except for a committee member appointed Division chairman or vice-chairman after six years on the committee. The Division chairman and vice-chairman shall not serve more than two consecutive terms in that office.

6.2 Members of the Executive Committee shall generally be elected on individual merit, but so far as possible a fair representation on the committee from all parts of the region should be maintained. At each election at least three new members shall be appointed who have not served on the retiring committee. Not more than two persons from the same country shall serve on the committee.

6.3 The Executive Committee shall appoint a chairman and vice-chairman from amongst its members. As a general rule to be nominated as chairman a term of office of vice-chairman shall have been performed. The chairman shall participate in the Division Executive Committee meetings as a full member. The nomination of the chairman shall be

ratified by the Division Chairman and IAHR Council. The retiring chairman shall retain his participation in the committee on which he shall serve in an advisory function for one term.

The Executive Committee appoints a secretary from amongst the members in the institute which hosts the secretariat.

6.4 The Region Executive Committee shall have the following responsibilities:

- a) creating working groups concerned with the regional activities in all fields within IAHR;
- b) co-ordinating the activities within the Region;
- c) arranging co-ordination with related activities in other Regions and with related activities in other associations;
- d) stimulation of nominations for IAHR awards.

6.5 Special responsibilities of the Region chairman in this respect are:

- a) stimulating, guiding and counselling the region committee;
- b) being communication channel between the Region, Division and IAHR Council, in co-operation with the co-ordinator for divisions in IAHR Council;
- c) the Region's annual report.

7. Nominations

The appointment of the members of the executive committee is governed by the following procedure. The retiring executive committee of the Region shall propose to the Division Chairman a list of members for appointment for the next term in consultation with IAHR members residing in the region. The Division Chairman shall notify the IAHR Secretariat of the election as soon as possible and approach IAHR Council to seek its ratification.

8. Technical activities (Conferences, training, workshops etc.)

The Region may organise, regional technical activities subject to formal approval of Division Executive Committee and IAHR Council and to the following rules:

- a) the activities shall be self-supporting financially, with fees for members twenty percent less than for non-members;
- b) the Division Chairman, vice-chairman or secretary or the president, a vice-president or the secretary-general of IAHR shall attend these activities whenever feasible;
- c) proceedings of these activities shall be made available to the general membership at the lowest possible cost. At least five copies shall be sent to the AD and IAHR Secretariats free of charge.

9. Conduct of business

The Region Executive Committee shall hold a business meeting at least every two years during the IAHR-AD regional biennial congress. If possible, the Executive Committee shall meet at least once a year. The scheduling and preparation of an agenda shall be the duty of the chairman in consultation with the other Executive Committee members. The presence of at least fifty percent of the members of the Executive Committee shall constitute a quorum. Except on matters of by-law revision, all action shall be by majority of vote of the Executive Committee members present and voting.

The Executive Committee may invite non-members to attend its meeting for particular purposes. The non-members shall not have voting privileges.

In case a quorum is not available, the recommendations of those present shall be circulated to the entire committee membership for approval by mail ballot. All actions determined by mail ballot shall be by majority of vote of the full executive committee membership.

Business between executive committee meetings shall be conducted by mail, initiated by the chairman.

Minutes of the executive committee meeting shall be sent to the Division Chairman and IAHR Council for information.

10. Languages

The official language for the regional activities shall be English and French.

11. Adoption and amendments

These By-Laws shall be in effect when approved by IAHR Council.

When revision of these By-Laws is wanted, a proposal for amendment, requiring approval of two-thirds of the members of the Executive Committee shall be presented to the co-ordinator of the divisions, who will present the proposal to IAHR Council for approval.